SUPPLEMENTAL NOTICE OF A PUBLIC MEETING

March 23, 2012

Notice is hereby given that, prior to the adjournment of the regular meeting of Commissioners Court on **Tuesday, the 27**th **day of March, 2012,** the Court will consider the following supplemental agenda item:

Request by the Purchasing Agent for approval of a Community and Economic Development Exemption – Local Government Code § 262.024 (a)(10); § 381.004 (b)4 from the competitive bid requirements for Greater Houston Convention and Visitors Bureau in the amount of \$636,000.00 for general promotion and tourist advertising for Harris County and vicinity for the term through February 28, 2013.

Stan Stanart, County Clerk and Ex-Officio Clerk of Commissioners Court of Harris County, Texas

James E. Hastings Jr., Assistant Director

Commissioners Court Records

James E. Hasting of



HARRIS COUNTY

NOTICE OF A PUBLIC MEETING

March 23, 2012

Notice is hereby given that a meeting of the Commissioners Court of Harris County, Texas, will be held on **Tuesday, March 27, 2012 at 10:00 a.m.** in the Courtroom of the Commissioners Court of Harris County, Texas, on the ninth floor of the Harris County Administration Building, 1001 Preston Avenue, Houston, Texas, for the purpose of considering and taking action on matters brought before the Court. Agendas may be obtained in advance of the court meeting in the office of the Commissioners Court Coordinator, Suite 938, Administration Building, 1001 Preston Avenue, Houston, Texas, in the Commissioners Court Courtroom on the day of the meeting, or via the internet at www.co.harris.tx.us/agenda.

Stan Stanart, County Clerk and Ex-Officio Clerk of Commissioners Court of Harris County, Texas

James E. Hastings Jr., Assistant Director Commissioners Court Records

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Ed Emmett
County Judge

El Franco Lee Commissioner, Precinct 1 Jack Morman
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

R. Jack Cagle Commissioner, Precinct 4

No. 12.06

AGENDA

March 27, 2012

10:00 a.m.

Opening prayer by Reverend Mike Proctor of St. Mark's United Methodist Church in Baytown.

I. Departments

- 1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Construction Programs
 - d. Toll Road Authority
 - e. Flood Control District
 - f. Architecture & Engineering
- 2. Budget Management
- 3. Information Technology
- 4. Facilities & Property Management
- 5. Public Health Services
- 6. Community Services
- 7. County Library
- 8. Youth & Family Services
- 9. Constables
- 10. Sheriff
- 11. Fire Marshal
- 12. Institute of Forensic Sciences
- 13. County Clerk
- 14. District Clerk
- 15. County Attorney
- 16. County Courts

- 17. District Courts
- 18. Courts of Appeals
- 19. Travel & Training
 - a. Out of Texas
 - b. In Texas
- 20. Grants
- 21. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Tax Assessor-Collector
 - d. Purchasing
- 22. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
- 23. Miscellaneous
- II. Emergency/supplemental items
- **III. Public Hearings**
- **IV.** Executive Session
- V. Appearances before court

Adjournment

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

The agenda is available on the internet at www.hctx.net/agenda.

I. <u>Departments</u>

1. Public Infrastructure Department

a. Public Infrastructure

Recommendation that the Purchasing Agent be authorized to issue purchase orders for lease of 56 parking spaces in the downtown complex for certain employees of the Public Infrastructure Department.

b. Right of Way

- 1. Recommendation that the court approve certain projects, decrees of public necessity, acquisition of specific properties, payment of compensation on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Twenty-eight revised tracts from IH-10 to Wallisville Road for the North Main Street project in Precinct 2 (UPIN 11102M23LA01).
 - b. Two specific tracts from west of Meadowside Park Drive to Little Cypress Creek for the Huffmeister Road-4 project in Precinct 3 (UPIN 111033954211).
 - c. Two specific tracts from Kuykendahl Road to west of Rhodes Road for the Spring Stuebner Road-A project in Precinct 4 (UPIN 08104M009C).
- 2. Recommendation that the court authorize the county to purchase for the assessed value of \$10,000 a tract of land from Eugene W. Bauman, et ux, to expand Riley Chambers Park in Precinct 2, and for appropriate officials to take necessary actions to complete the transaction.
- 3. Recommendation that the court approve an order declaring as surplus property an improved tract of land out of Lot 1, Block 1 at 12003 Adams Run Drive in the Mark's Glen Subdivision in Cypress in Precinct 3, and for authorization for the county to sell the property at public auction with a minimum bid of \$169,500, and for Precinct 3 to receive all proceeds from the sale, and for appropriate officials to take necessary actions to complete the transaction.
- 4. Recommendation that the court authorize the county to purchase Tract 6 of the Morton Ranch Road-1 project in Precinct 3 for the negotiated price of \$77,991, \$1,680 over the appraised value, and for appropriate officials to take necessary actions to complete the transaction (UPIN 0610300011).

c. Construction Programs

- 1. Recommendation for approval of changes in contracts with:
 - a. R&R "1818" Landscape, LP, for mowing and maintenance of parks in the eastern area of the county in Precinct 2, resulting in no change to the contract amount (08/0186-1, APIN 08102M008T).

- b. Hassell Construction, Inc., for Burke Road from Red Bluff Road to south of Southmore Street in Precinct 2, adding 30 calendar days and resulting in an addition of \$25,771 to the contract amount (09/0392-9, APIN 0510200029).
- c. D&W Contractors, Inc., for paving and drainage improvements to serve Genoa-Red Bluff from Red Bluff Road to Fairmont Parkway in Precinct 2, resulting in a reduction of \$30,274 from the contract amount (10/0012-8, APIN 0510200028).
- d. Mar Con Services, LLC, for Southmore Avenue paving and drainage improvements from west of Richey Street to east of Johnson Street in Precinct 2, resulting in an addition of \$68,453 to the contract amount (10/0139-3, APIN 0510200031).
- e. Serco Construction Group, Ltd., for Sens Road offsite drainage improvements from north of Spencer to north of North H Street in Precinct 2, adding 45 calendar days and resulting in no change to the contract amount (10/0389-4, APIN 0210200008).
- f. Angel Brothers Enterprises, Inc., for on-call services for asphalt overlay and base repair of various roads in Precinct 2, resulting in no change to the contract amount (11/0120-2, APIN 11102M23JK01).
- g. Menade, Inc., for construction of East Richey Road from Hardy Street to Aldine Westfield Road in Precinct 4, adding 30 calendar days and resulting in no change to the contract amount (10/0161-4, APIN 0410400045).
- h. DCE Construction, Inc., for concrete repairs in the Spring Camp area in Precinct 4, resulting in no change to the contract amount (11/0283-1, APIN 11104M23F101).
- 2. Recommendation for approval of substantial completion certificates for:
 - a. J.T. Vaughn Construction, LLC, for the Harris County 1910 Courthouse restoration project (APIN 0710100051).
 - b. ISI Contracting, Inc., for on-call guardrail and bridge railing repairs in Precinct 1 (APIN 10101M23FK01).
 - c. Rozco Contracting, Inc., for the Constitution Lane pedestrian bridge replacement project at Unit A-118-00-00 in Precinct 1 (APIN 0510100013).
 - d. Manhattan Construction Co., for the Reliant Stadium security bollards project in Precinct 1 (APIN 10208M23J401).
 - e. Arriba Construction for Harris County Juvenile Center gymnasium modifications (APIN 12045M23DA0).
 - f. DCE Construction, Inc., for repairs/replacement of concrete pavement in the Genoa Red Bluff Camp area in Precinct 2 (APIN 07102M0019).
 - g. Angel Brothers Enterprises, Inc., for Thompson Road from north of SH-330 to north of Ellis School Road in Precinct 2 (APIN 0510200024).
 - h. D&W Contractors, Inc., for paving and drainage improvements to serve Genoa-Red Bluff from Red Bluff Road to Fairmont Parkway in Precinct 2 (APIN 0510200028).
 - i. Siemens Industry, Inc., for fire alarm systems for the Wilson Building and the Inmate Processing Center (APIN 08030M00EC).
 - j. LMC Corporation for Harris County Todd Road facility renovations in Precinct 2 (APIN 11208M23DV01).

- k. Bio-Landscape & Maintenance, Inc., for mowing and maintenance of various roads in the Alief and Cypress areas in Precinct 3 (APIN 07103M004R).
- 1. D&J Construction, Inc., for an on-call contract for pedestrian facilities in Precinct 3 (APIN 10103M23GG01).
- m. Menade, Inc., for Cypress Rose Hill paving and drainage from north of Little Cypress Creek to north of Grant Road in Precinct 3 (APIN 0510300072).
- n. Allgood Construction Co., for Morton Ranch Road from west of Willamette Way Drive to west of Mason Road in Precinct 3 (APIN 0310300014).
- o. Menade, Inc., for Kluge Road from Little Cypress Creek to McSwain Drive in Precinct 3 (APIN 0610300412).
- p. Menade, Inc., for Schiel Road from west of Mueschke Road to the west in Precinct 3 (APIN 08103M00DT).
- q. AAA Asphalt Paving, Inc., for on-call turn lane construction, modifications, and related improvements at various locations in Precinct 3 (APIN 11103M23C901).
- r. Angel Brothers Enterprises, Inc., for Cypress Rose Hill Road paving and drainage improvements from north of Grant Road to north of Lake Cypress Hills Drive in Precinct 3 (APIN 0510300073).
- s. Tom-Mac, Inc., for House and Hahl bridge emergency repairs over Cypress Creek in Precinct 3.
- t. Angel Brothers Enterprises, Inc., for Kuykendahl Road-A reconstruction from FM-2920 to north of Willow Creek in Precinct 4 (APIN 0410400041).
- u. Southern Customs, Inc., for new lighting at ball fields in Klein Park in Precinct 4 (APIN 10104M23EF01).
- v. Menade, Inc., for Perry Road-B from north of Mills Road to south of SH-249 in Precinct 4 (APIN 0510400095).
- w. Stripes & Stops Company, Inc., for paint striping of various roads in the Spring Camp area in Precinct 4 (APIN 10104M23GN01).
- x. D&W Contractors, Inc., for the Birnamwood Drive extension roadway from south of Cypresswood Drive to Spring Creek Drive in Precinct 4 (APIN 09104M23BD).
- y. Rozco Contracting, Inc., for Will Clayton Parkway Segment A from US-59 North to west of South Houston Avenue in Precinct 4 (APIN 9810400006-2).
- z. DCE Construction, Inc., for repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in the Lyons Camp area in Precinct 4 (APIN 11104M23JQ01).
- 3. Recommendation for authorization to issue/increase purchase orders for testing and inspection services to:
 - a. PSI, Inc., in the additional amount of \$19,961 for the North Bayou Central Plant in Precinct 2.
 - b. Raba-Kistner Consultants, Inc., in the amount of \$82,950 for refurbishing various roads in the Lyons Camp area in Precinct 4.
 - c. QC Laboratories, Inc., in the amount of \$85,673 for refurbishing various roads in the Harvey Camp area in Precinct 4.

- 4. Recommendation for authorization to negotiate for material testing services with:
 - a. HVJ Associates, Inc., for Mason Road from north of Schiel Road to the north in Precinct 3 (APIN 0410300028).
 - b. HTS, Inc., for Holzwarth Road from Meadow Edge Lane to FM-2920 in Precinct 4 (APIN 0710400015).

d. Toll Road Authority

- 1. Recommendation that the court approve an engineering services agreement with Binkley & Barfield, Inc., in the amount of \$180,000 for program management services in connection with preliminary development of tollway mainlanes for SH-249 in Precinct 4 (UPIN 130505R124).
- 2. Recommendation for authorization to negotiate an engineering services agreement with CDM Smith, Inc., for on-call traffic and revenue services.

e. Flood Control District

- 1. Recommendation for authorization to close:
 - a. Project C106-08-00-C003 for Phase 2 conveyance improvements on Unit C106-08-00 in the Sims Bayou watershed in Precinct 2 (UPIN 01900C1C003).
 - b. Project K500-01-00-E001, an excavation and removal agreement with Sprint Sand and Clay, LP, in the Cypress Creek watershed in Precinct 3 (UPIN 050900K5E001).
 - c. Project U506-05-00-E001, an excavation and removal agreement with Sprint Sand and Clay, LP, in the Langham Creek watershed in Precinct 3 (UPIN 050900U506E1).
 - d. Project E200-00-00-E003 for Jersey Village channel conveyance improvements in the White Oak Bayou watershed in Precinct 4 (UPIN 050900E2E003).
- 2. Recommendation for the County Judge to execute an interlocal agreement with the City of Houston for the district to use and maintain two existing city drainage easements, together with the existing drainage facilities, for use as the inflow/outflow of stormwater between detention basin Unit H500-01-00 and Hunting Bayou, Unit H100-00-00 in Precinct 1 (UPIN 100900H501E2).
- 3. Recommendation for approval of contract and bonds with Tom-Mac, Inc., in the amount of \$5,112,584 for the South Post Oak bridge replacement in connection with the Sims Bayou federal project in Precinct 1 (UPIN 040900C1B026).
- 4. Recommendation that the court approve an annual membership renewal with the Texas Water Conservation Association in the amount of \$333 for the period beginning April 1, 2012.

f. Architecture & Engineering

- 1. Recommendation for authorization to seek bids for a three-week period for:
 - a. Stuebner-Airline Road from Spring-Cypress Road to north of Thora Lane in Precinct 4 (UPIN 031044050101).
 - b. Crosby Eastgate Cemetery at 21122 Crosby Eastgate Road in Crosby (UPIN 11289M23E701).
 - c. Traffic signal modifications along Spring Cypress Road at Skinner Road, Barker Cypress Road, and Huffmeister Road (UPIN 11289M23L301).
- 2. Recommendation for approval of the following plats:
 - a. Nika Amir Plaza Subdivision in Precinct 1; South Texas Surveying Associates, Incorporated.
 - b. Cypress Landing East, Section 7 in Precinct 3; Brown & Gay Engineers, Incorporated.
 - c. Discount Tire Barker Cypress Subdivision in Precinct 3; Terra Associates, Incorporated.
 - d. Katy Furniture Store No. 2 Subdivision in Precinct 3; Precision Surveyors, Incorporated.
 - e. Rosewood Properties Subdivision in Precinct 3; C&C Surveying, Incorporated.
 - f. Warner Smith Boulevard from Cypress North Houston to Fry Road street dedication in Precinct 3; West Belt Surveying, Incorporated.
 - g. Westgreen Center, Section 2, partial replat and extension in Precinct 3; Terra Surveying Co., Incorporated.
 - h. Woods Spillane Boulevard from Spring Cypress Road to Jarvis Road street dedication in Precinct 3; West Belt Surveying, Incorporated.
 - i. Northpark Central, partial replat in Precinct 4; Halff Associates, Incorporated.
 - j. Shops at T.C. Jester Boulevard in Precinct 4; Texas Engineering and Mapping Company.
 - k. Tattor Road Municipal District Administration Building in Precinct 4; Vandewiele & Vogler, Incorporated.
 - 1. Valero Store No. 937 Subdivision in Precinct 4; West Belt Surveying, Incorporated.
- 3. Recommendation for the County Judge to execute engineering services amendments/agreements with:
 - a. HTS, Inc., in the additional amount of \$50,000 to provide geotechnical engineering and other related services as may be needed in connection with various county projects in Precinct 3.
 - b. Entech Civil Engineers, Inc., in the amount of \$320,102 in connection with Holzwarth Road from FM-2920 to north of Emerson Ridge Drive in Precinct 4 (UPIN 12104M23NS01).
 - c. Klotz Associates, Inc., in the amount of \$212,942 in connection with Holzwarth Road from north of Emerson Ridge Drive to Spring Stuebner Road in Precinct 4 (UPIN 12104M23NR01).

- d. Klotz Associates, Inc., in the amount of \$100,000 to provide drawings, specifications, studies and reports, preliminary and design services, and other services as may be needed in connection with feasibility studies for Crosby Lynchburg Road-FM-2100 from IH-10 to the northern county line in northeast Harris County.
- e. Montgomery and Barnes, Inc., in the amount of \$50,000 in connection with a study and report for the feasibility of providing improved utility facilities for Old Town Spring.
- 4. Recommendation for deposit of funds received from Mason Creek Utility District in the amount of \$53,650 in connection with construction of the Mason Creek hike and bike trail in Precinct 3.
- 5. Recommendation for authorization to negotiate with Storm Water Solutions, LP, for on-call services in connection with storm water quality and storm water protection related issues for various projects in the county.
- 6. Recommendation for the County Judge to execute a service outlet location statement with CenterPoint Energy for installation of an electric meter at 16502 Smithstone Drive to provide electrical power for lighting at the Municipal Utility District No. 257 hike and bike trail parking lot in Precinct 3, and for the County Auditor to pay monthly utility bills.
- 7. Recommendation that the Purchasing Agent issue a purchase order to Statewide Traffic Signal Company in the amount of \$83,942 for installation of proposed traffic signal and related improvements at Gosling Road and West Rayford Road in Precinct 4, and upon certification of available funds by the County Auditor that appropriate officials take necessary actions to complete the transaction (UPIN 12104M23NU01).
- 8. Recommendation for the County Auditor to make utility payments when applicable, for appropriate officials to take necessary actions, and that awards be made to:
 - a. MGM Consortium, LLC, dba Arriba Construction, lowest and best bid in the amount of \$529,000 for the Armand Bayou Nature Center educational facility at 8500 Bay Area Boulevard in Pasadena in Precinct 2 (UPIN 08102M00EJ01).
 - b. Triple B Services, LLP, lowest and best bid in the amount of \$1,107,537 for the Mary Eleanor Mary Frances Subdivision sanitary sewer system for Mierianne and Bertrand from Aldine Westfield to Shady Lane, and Rechelle Street and Shady Lane from Bertrand to Brea Crest in Precinct 2 (UPIN 09289M23DE01).
 - c. Landscape Consultants of Texas, dba Landscape Professionals of Texas, lowest and best bid in the amount of \$158,943 for mowing and maintenance of central parks in Precinct 2 (UPIN 12102M23NF01).
 - d. Cherry Crushed Concrete lowest and best bid in the amount of \$34,250 for cement stabilized sand for various locations in Precinct 3 (UPIN 12103M23NB01).

- e. American Materials, Inc., as primary contractor, in the amount of \$518,500, and Century Asphalt, Ltd., as secondary contractor, in the amount of \$268,000 for hot-mix, hot-laid asphaltic concrete material for various locations in Precinct 3 (UPIN 12103M23NV01).
- 9. Recommendation that the court approve the acceptance of a donation in the amount of \$65,000 from the Houston Bar Association to purchase display cases, bench seating, and associated items for use on the sixth floor of the Harris County 1910 Courthouse.
- 10. Recommendation for the County Judge to execute:
 - a. A letter agreement and service outlet location statement with CenterPoint Energy for electrical service at 21122 Crosby Eastgate Road in Precinct 2, and for the County Auditor to make utility payments when applicable.
 - b. A reimbursement agreement with the Meadowhill Regional Municipal Utility District for costs associated with construction of Spring Stuebner Road Segment C from west of Falvel Road to west of IH-45 in Precinct 4 (UPIN 08104M009E03).
 - c. An agreement with Tennessee Gas Pipeline Company for right of way utility adjustments in the amount of \$135,000 for the proposed reconstruction of Stuebner-Airline Road Segment A from Spring Cypress Road to north of Thora Lane in Precinct 4 (UPIN 031044050101).
- 11. Recommendation that the court accept the offer for exchange of real property as submitted by the Texas Medical Center for property at 1885 Old Spanish Trail, and for appropriate officials to take necessary actions to proceed with the transaction.
- 12. Transmittal of notices of road and bridge log changes.

2. **Budget Management**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$55,473 and five workers compensation recoveries in the total amount of \$2,381; two tort claim settlement recommendations in the total amount of \$2,991; denial of eight claims for damages; and transmittal of claims for damages received during the period ending March 20, 2012.
- b. Request for the County Judge to execute releases in exchange for payments to the county in amounts of \$124, \$124, \$928, and \$6,675 in connection with settlement of accident claims.
- c. Recommendation that a new cost center be established for court appointed attorney fees and related expenses for the County Courts, and that the cost center approved as part of the FY 2012-13 budget be used for District Court expenses.

- d. Request for approval of amendments to the lists of authorized positions, reclassification requests, and deleted positions that were approved in connection with adoption of the FY 2012-13 budget, and that the court adopt a policy to allow departments to make changes to the approved position budget maximums as long as the overall funded salary and benefits budget is not exceeded.
- e. Request for consideration of payments for annual membership dues for various organizations.
- f. Transmittal of investment transactions and maturities for the period of March 6-19, 2012.
- g. Request for approval of an interest payment for a commercial paper note.
- h. Transmittal of the quarterly commercial paper status and investment reports.
- i. Request for consideration and approval of an amendment to the depository pledge contract with Amegy Bank, N.A., to reflect departments' use of current and additional products, and current pricing for services.
- j. Request for approval of authorized budget appropriation transfers for the Flood Control District and county departments.

3. Information Technology

Request for authorization to destroy certain records of Justices of the Peace 1.2 and 4.1 in accordance with the records control schedule.

4. Facilities & Property Management

- a. Request for approval of an agreement with the Klein Volunteer Fire Department for the county to lease space at 11300 Gregson Road in Tomball in Precinct 4 for the Sheriff's bomb squad for the period of March 1-July 31, 2012, and for approval of a purchase order for the monthly amount of \$250.
- b. Request for authorization to renew annual agreements with:
 - 1. Murworth I, LLC, for the lease/purchase of space at 2525 Murworth Drive for the Harris County Protective Services for Children & Adults Department and the State Department of Family & Protective Services, and for approval of a purchase order for the monthly amount of \$82,501.
 - 2. Murworth II, LLC, for the lease/purchase of space at 2525 Murworth Drive and 8410 Lantern Point Drive for various county departments, and for approval of a purchase order for the monthly amount of \$65,341.
- c. Request for authorization to correct the payroll record of an employee.

d. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.

5. Public Health Services

- a. Request for authorization to decrease the authorized hours for two grant-funded positions in connection with the Women, Infants, and Children Program.
- b. Request for approval of an agreement with Lone Star College-Tomball for the county to use facilities in the event of a public health emergency to dispense medications and/or immunizations to qualifying individuals.
- c. Request for approval of orders to abate public nuisances at 12011 Kona Cay Drive, 4738 Hollybrook Lane, 12410 Countrywood Lane, 437 Cottontail Drive, 4723 Otterbury Drive, 5422 Seymour Drive, 9714 Kathi Ann Lane, and 5011 McDermott Drive in Precinct 1, and 110 Elm Avenue, 0 Bal Harbor Drive, 307 Red Oak Avenue, 2307 East Fayle Street, and 7427 Harlem Street in Precinct 2.

6. Community Services

- a. Request for approval of three deferred down payment assistance loans in the total amount of \$42,600 for low- and moderate-income homebuyers in Precincts 3 and 4.
- b. Request that the court readopt, without change, guidelines and criteria for granting tax abatements in Harris County to be effective for a two-year period from April 1, 2012-March 31, 2014 in accordance with the Texas Property Tax Code.
- c. Request for approval of an order prepared by the County Attorney authorizing execution of a subordination agreement with FPF Wholesale, a division of Stearns Lending, Inc., for low-income homebuyers in Precinct 3 to take advantage of refinancing at a lower interest rate.
- d. Request for authorization to transfer \$5,021 from the department's general fund budget for the closeout and discretionary match of the Katrina-Community Development Block Grant administrative program keys.
- e. Request for approval of the Emergency Solutions Grants Program local government certification of The Women's Home at 607 Westheimer and Covenant House at 1111 Lovett Boulevard in Precinct 1 for submission to the Texas Department of Housing and Community Affairs.
- f. Request for approval of 2012 Texans Feeding Texans Home-Delivered Meal Grant Program agreements with:
 - 1. Bay Area Meals on Wheels in the amount of \$675 in Precinct 2.
 - 2. Baytown Meals on Wheels in the amount of \$4,540 in Precinct 2.

- 3. The City of Jacinto City in the amount of \$463 in Precinct 2.
- 4. The City of LaPorte in the amount of \$553 in Precinct 2.
- 5. Evelyn Rubenstein Jewish Community Center of Houston in the amount of \$8,527 in Precinct 3.
- 6. Interfaith Ministries for Greater Houston in the amount of \$63,209 in Precinct 1.
- 7. Young Women's Christian Association of Houston in the amount of \$15,629 in Precinct 2.

7. County Library

Request for authorization to accept certain donations for various branch libraries.

8. Youth & Family Services

Protective Services for Children & Adults

- a. Request for authorization for staff to host:
 - 1. Harris County Protective Services Board and Disproportionality Community Advisory Board meetings throughout the fiscal year in Houston for approximately 65 participants at a cost of \$4,000.
 - 2. Houston Alumni & Youth Center lunch and learn series events June 1-August 31, 2012 in Houston for 300 participants at an approximate cost of \$10,000.
- b. Request for approval of payment not to exceed the total amount of \$2,830 for costs associated with the process for certain employees to become certified guardians.

9. Constables

- a. Request by Constable Freeman, Precinct 2, for approval of changes to the list of reserve officers with oaths and bonds.
- b. Request by Constable Hickman, Precinct 4, for approval of a memorandum of understanding with the Children's Assessment Center to participate in a multi-disciplinary team approach to investigate, assess, and provide related services in connection with child victims of sexual assault.

10. Sheriff

- a. Transmittal of a report regarding the electronic monitoring pilot program.
- b. Request for approval of payment in the amount of \$596 to XM Radio for radar support of the Homeland Security Air Support Unit GPS System.
- c. Request for authorization to cancel a law enforcement agreement with Williamsburg Hamlet Maintenance Association and to delete a senior deputy position effective March 23, 2012.

- d. Request for authorization to correct the payroll records of certain employees.
- e. Request for authorization to purchase a truck using Urban Area Security Initiative grant funds in the amount of \$45,500 for use by the Mobile Command Post Operations Unit.

11. Fire Marshal

- a. Request for authorization to accept the donation of a fire sprinkler safety trailer from the Texas Fire Sprinkler Contractors Association.
- b. Request for approval of an order to confirm the creation of Harris County Emergency Services District No. 75.

12. <u>Institute of Forensic Sciences</u>

Request for authorization to lease 17 parking spaces from the Texas Medical Center and to purchase a parking card for access to a county-owned downtown parking garage for the fiscal year, and for approval of purchase orders to TMC for the monthly parking fee of \$1,080 and to LAZ Parking Texas, LLC, for the monthly fee of \$85.

13. **County Clerk**

- a. Transmittal of the minutes of the court's March 13, 2012 meeting, and an affidavit of substantial interest filed by Commissioner Cagle regarding an item on the March 13, 2012 agenda.
- b. Request for authorization to accept certain donations from Louis Aulbach, Bill Johnson, and Paul Boudloche for the county archives.
- c. Request that the court set May 22, 2012, at the regularly scheduled court meeting, for the conduct of the local canvass of the Harris County Emergency Services District No. 75 election.
- d. Request for approval of agreements with the Harris County Republican Party and the Harris County Democratic Party for the county to provide lists to the chief elections officers to identify party affiliation on the precinct lists of registered voters for use in the general primary and runoff elections.

14. District Clerk

Request for authorization to correct the payroll record of an employee.

15. County Attorney

a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 2 and 3, the 113th, 245th, 246th, 247th, 308th, 309th, 310th, 311th, 313th, 314th, 315th, and 334th District Courts, the U.S. District Court, and in connection with the case of Kanal V. Gaston v. Harris County, et al.

- b. Request for approval of five orders authorizing suits and litigation expenses to compel compliance with state law and/or county regulations.
- c. Request that the court order hearings throughout the county regarding revised sexually oriented business regulations and to appoint a hearing official.

16. County Courts

Request for authorization to replace a county provided cellular phone with a monthly phone allowance.

17. **District Courts**

- a. Request for authorization to purchase a replacement cellular phone.
- b. Request for approval of payment to the Houston Bar Association for alternative dispute resolution services.

18. Courts of Appeals

Request by Chief Justice Radack, First Court, that Commissioners Court grant a waiver and allow the consumption of certain alcoholic beverages at receptions to be hosted in the Harris County 1910 Courthouse by the Thomas Moore Society on March 29, 2012, and by the United States Court of Appeals for the Fifth Circuit on April 3, 2012.

19. Travel & Training

a. Out of Texas

	Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
1.	PID/A&E	-	Chief Medical Examiner's Office site tour (\$408 appvd. 3/13)	3/19	Baltimore, MD	-	Other
2.	PID/A&E	1	Environmental Protection Agency meeting	4/23-24	Annapolis, MD	\$640	Other
3.	PHS	2	Public Health Svcs. & Systems Research, Keeneland Conf.	4/17-19	Lexington, KY	\$3,010	Grant
4.	PHS	2	prevention project and technical support conference 5/15-17 San Diego,		San Diego, CA	\$2,460	Grant
5.	PHS	1	FEMA public information officer course	9/24-27	Emmitsburg, MD	\$450	Grant
						\$500	Other
6.	PHS	1	Antiviral distribution & dispensing during a pandemic mtg.	5/7-9	Atlanta, GA	\$950	Other
7.	PHS	1	State of Environmental Justice in America Conference	4/3-5	Arlington, VA	\$1,450	Other
8.	PHS	1	All-hazard planning section chief course	9/9-14	Emmitsburg, MD	\$305	Grant
						\$500	Other
9.	CS	2	The Corporation for Supportive Housing training	4/25-26	Phoenix, AZ	\$2,590	Other
			(1 CS employee & 1 Comm. Pct. 1 employee)				
10.	Library	3	Software users group conference	5/2-6	Orlando, FL	\$5,850	Other
11.	Juv. Prob.	3	SMART board installation training	5/1-4	Arlington, VA	\$7,394	Grant

	Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
12.	Sheriff	2	Bloodstain pattern identification training	5/13-19	Melbourne, FL	\$3,860	Other
13.	Sheriff	3	Comm. on Accreditation for Law Enf. Agencies training conf.	7/16-22	Scottsdale, AZ	\$8,290	Other
14.	Inst. F.S.	1	Lecture at the Natl. Center for Missing and Exploited Children	4/18-20	Alexandria, VA	\$1,179	Other
15.	Inst. F.S.	1	International Mass Fatality Management Conference	4/24-27	New York, NY	\$850	Other
16.	PD	1	Trial Lawyers College training seminar	5/19-24	Dubois, WY	\$2,163	Other
17.	Pur. Agt.	1	General Motors fleet preview	5/16-18	Tucson, AZ	\$750	Other
18.	OHSEM	3	Homeland Security Conference	5/21-25	Columbus, OH	\$7,950	Grant
19.	OHSEM	2	Natl. emergency response conference	7/22-25	Colo. Spgs., CO	\$3,700	Grant
	Subtotal	31	Out of Texas average cost per employee:\$1,769			\$54,841	

b. <u>In Texas</u>

Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
1.PID/A&E	2	Underground Storage Tank facility operator online course	4/12	Houston	\$360	General
2.PID/A&E	2	Texas Commission on Env. Quality Trade Fair & Conference	4/30-5/2	Austin	\$1,038	General
3.PID/A&E	3	Texas Water Development Board course	6/25-28	Conroe	\$720	General
4.BMD	2	Arbitrage Rebate Conference	5/3-4	Dallas	\$1,950	General
					\$490	Other
5.BMD	1	Judicial Advisory Council meeting and sentencing conf.	4/12-13	Austin	\$581	Other
6.ITC	3	Texas wide area radio network installation, optimization,	3/12-8/31	Various	\$2,085	General
		maintenance, and system training* (once every 2 months)				
7.ITC	2	Assn. of Records Managers & Administrators Conference	4/24-25	Houston	\$825	General
8.PHS	1	Texas State Emergency Management Conference	4/2-3	San Antonio	\$420	Grant
9.PHS	2	Impact of bats on mosquito control seminar	4/3	Pearland	\$100	General
10.PHS	53	Infant, child, and maternal nutrition seminar	5/4	Houston	\$5,017	Grant
11.PHS	2	School Health Initiative Summit	6/24-26	San Antonio	\$838	General
					\$838	Grant
12.PHS		WIC Nutrition and Conference	6/18-21	Austin	\$3,316	Grant
13.CS	3		FY 2012-13	Various		General
14.CS	2,400		FY 2012-13	Houston	\$5,000	General
15.CS	3	Texas Emergency Management Conf.* (\$2,220 appvd. 3/13)	4/1-5	San Antonio	\$193	Grant
16.CS	2	TxDOT Conference*	4/17-18	Austin	\$394	Grant
17.CS	2	North Tx. Council of Gov. Area Agency on Aging and	5/23-24	Dallas	-	General
		County Officials presentation			\$856	Other
18.CS	1	Hurricane preparedness workshop	6/9	Houston	\$25	General
19.Dom. Rel.		Parenting and Family Well-Being Forum	4/3	Houston		Grant
20.Dom. Rel.	3	Conflict resolution seminar	4/23	Houston	\$237	Grant
21.AgL Ext.	1	Star of Texas Livestock Show and Rodeo	3/23-24	Austin	\$610	General
22.AgL Ext.	1	Texas 4-H Foundation scholarship applications review	3/26-30	College Station	\$700	Other
23.AgL Ext.	7	District 9 faculty training	4/3	Conroe	\$311	General
24.AgL Ext.	1	Texas 4-H Foundation scholarship interviews	5/4-7	Austin	\$770	Other
25. Juv. Prob.	1	Women in Criminal Justice Conference*	4/11-13	Galveston	\$225	Grant
26. Juv. Prob.	11	Dept. of Public Safety deferred prosecution cases training	4/12	Bryan	\$454	General
27. Juv. Prob.	15	Texas Juvenile Crime Prevention Center Conference*	5/17	Prairie View	\$1,125	Grant

	Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
28.	PSCA	65	Monthly out of county guardianship ward visits	FY 2012-13	Various	\$40,000	General
29.	PSCA	1	Texas Council of Child Welfare Boards meetings (3 mtgs.)	TBD	Austin	\$878	General
30.	PSCA	1	Certified guardianship exam	4/17-18	Irving	\$300	General
31.	PSCA	30	Texas Teen Conference (24 youth & 6 staff)	6/5-7	Arlington	\$7,500	Grant
32.	CAC	1	Crisis intervention and therapy workshop & seminar	3/24	Houston	\$108	Other
33.	CAC	2	Female Sex Offender Rehabilitation Center visit	3/30	Gatesville	\$301	Other
34.	CAC	1	Texas Technology Summit	4/18	Houston	\$149	Other
35.	CAC	3	Texas Association for Play Therapy Conference	4/20-22	Austin	\$1,634	Other
36.	Const. 3	1	Interview and interrogation technique training (\$456 appvd. 10/4/2011)	9/13-15/2011	Galveston	\$191	Other
37.	Const. 3	1	TCLEOSE training coordinators conference	10/30-11/3/2011	Dallas	\$1,148	Other
38.	Const. 4	2	Human Trafficking Summit	3/29	Corpus Christi	\$241	Other
39.	Const. 4	2	Law enf. accident invest. crash data recovery system training*	4/5-6	Arlington	\$740	Other
40.	Const. 5	20	Standard field sobriety testing course	2/21 &	Houston	\$1,000	Other
		20		2/29	Houston	\$1,000	Other
41.	Const. 5	1	Texas Emergency Management Conference	4/2-5	San Antonio	\$194	Other
42.	Const. 5	4	In-car mobile video systems training	4/17-20	Humble	\$652	Other
43.	Sheriff	1	Homicide Investigators of Texas Conference*	4/9-14	San Antonio	\$890	Other
44.	Sheriff	10	Women in Criminal Justice Conference*	4/10-14	Galveston	\$4,922	Other
45.	Sheriff	2	Commission on Jail Standards hearing/workshop*	5/1-4	Austin	\$640	Other
46.	Sheriff	4	Tx. Div. of the Intnl. Assn. for Identification Conference*	5/29-6/4	Galveston	\$2,920	Other
47.	Sheriff	3	Shooting reconstruction training*	6/24-30	San Antonio	\$3,360	Other
48.	Inst. F.S.	1	Texas Society for Histotechnology Convention*	4/13-15	San Antonio	\$570	General
49.	Inst. F.S.	1	Lecture at the Current Trends in Forensic Science Conference	5/16-18	Fort Worth	\$644	Other
50.	DA	2	FBI National Academy training conference	7/28-8/1	Grapevine		Grant Other
51.	PD	1	State Bar of Tx. Appellate Section Pro Bono Pilot Program	4/4	Austin	\$225	Other
52.	PD	2	American Bar Assn. Pretrial Detention in Texas Conference	3/29-30	Austin		General Other
53.	PD	1	Forensic psychology practice workshops	3/29-31	Austin	\$1,098	Other
54.	PD	1	Public defender training and criminal law course	6/5-9	San Antonio		General Other
55.	PTS	2	American Bar Association Conference	3/29-30	Austin		General
56.	JP 3.2	2	Justice court clerk seminar and certification exam	5/7-9	Galveston	\$270	General
57.	Prob. Ct. 1	1	Texas Guardianship Association Conference	4/18-20	Dallas	\$1,061	Other
58.	Prob. Ct. 2	1	Estate planning & probate course	6/26-29	San Antonio	\$2,025	Other
	Prob. Ct. 3		Texas Guardianship Association Conference	4/18-20	Dallas	\$1,089	Other
60.	Prob. Ct. 4		Texas Guardianship Association Conference	4/17-20	Dallas	\$1,100	Other
	Prob. Ct. 4		Elder Law Symposium	4/20	Houston		Other
62.	Auditor	3	County Auditor's Institute seminar	5/8-11	Austin	\$2,561	General
	Tax A-C		Regional crime detection meeting	4/18	Galveston		General
	Tax A-C		Texas Association of Assessing Officers seminar*	4/23	Houston		General
-	Tax A-C		Auditing practices seminars	5/1/2012-2/28/2013			General
	Co. Judge		Dept. of State Health Services meeting	3/26	Austin		General

	Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
67	OHSEM	10	Texas Emergency Management Conf.* (1 Sheriff's employee)	4/2-5	San Antonio	\$10,800	Grant
68	.Com. 1	1	Gulf Coast Symposium on Human Resources Issues 5/9-10		Houston	\$525	General
	Subtotal 2,759 In Texas average cost per employee:		\$47		\$128,416		
	Total 2,790		\$183,257				
	*Travel by county vehicle		General \$	Grant \$	Other \$	Total \$	
	$FY\ 2012-13 = 3/1/12-2/28/13$			63,114	57,009	63,134	183,257

Cumulative	Out of Texas \$ In Texas \$ Total \$			
FY 2012-13	97,421	274,539	371,960	

20. Grants

- a. Request by the **PID/Flood Control District** for authorization to accept:
 - 1. FEMA grant funds in the amount of \$102,500 from the U.S. Department of Homeland Security for the Letter of Map Revision Delegation Program (UPIN 110900Z1P013).
 - 2. An amendment to an agreement with the Texas Division of Emergency Management to extend the end date through January 5, 2014 for completion of the Jersey Village drainage and detention project (UPIN 090900E535E4).
- b. Request by **Public Health Services** for authorization to accept amendments to agreements with the Texas Department of State Health Services:
 - 1. To include program income in the amount of \$354,896 for the Title X Family Planning Services Program grant that was presented to Commissioners Court on February 28, 2012.
 - 2. For additional grant funds in the amount of \$257,309 and to increase the required match by \$25,731 for the Public Health Emergency Preparedness Program.
- c. Request by **Community Services** for authorization to:
 - 1. Submit an application to the U.S. Department of Transportation for Federal Transit Administration funds in the amount of \$3,714,410 for transportation improvement programs in areas of the county not served by Metro.
 - 2. Accept grant funds in the amount of \$293,460 from the U.S. Department of Housing and Urban Development for the Continuum of Care Homeless Assistance Grant Program in collaboration with the City of Houston and the Coalition for the Homeless Houston/Harris County, for the county to continue to serve as grantee for a Shelter Plus Care Program renewal project, and for the director or his designee to execute the agreement and any amendments.

- d. Request by the **County Library** for authorization to submit an application to the Texas State Library and Archives Commission for grant funds in the amount of \$9,358 for a pilot project at the Northwest Branch Library to integrate eReader and tablet technology into library programs for preschool children, teens, and seniors.
- e. Request by **Juvenile Probation** for approval of an amendment to an agreement with the Texas Education Agency to increase the award by \$40,914 for the IDEA-B Formula Grant Program in support of the juvenile justice system.
- f. Request by the **Sheriff** for authorization to:
 - 1. Accept 2012 High Intensity Drug Trafficking Area grant funds in the total amount of \$927,618 for the Houston Money Laundering; Houston Intelligence Support Center; Major Drug Squad; and the Truck, Air, Rail, and Port initiatives.
 - 2. Accept grant funds in the amount of \$93,400 from the U.S. Department of Homeland Security's Immigration and Customs Enforcement Division for reimbursement of overtime and other law enforcement costs associated with the Joint Operations Program.
 - 3. Submit an application to the Texas Department of Transportation for grant funds in the amount of \$25,000 for the Click-It-Or-Ticket Selective Traffic Enforcement Program.
 - 4. Submit an application to the U.S. Department of Justice for grant funds in the amount of \$500,000 for the Human Trafficking Task Force Initiative.
- g. Request by the **Institute of Forensic Sciences** for approval of an amendment to an agreement with the U.S. Department of Justice to extend the end date through December 31, 2012 for a project to collect DNA samples from buried unidentified decedents to help in the identification of missing persons.
- h. Request by the **District Attorney** for authorization to accept grant funds in the amount of \$56,126 from the Houston-Galveston Area Council for the Environmental Crimes Prosecutor Project, and for approval of an environmental prosecutor position.
- i. Request by **Commissioner of Precinct 2** for authorization to:
 - 1. Submit an application to Precinct2gether, Inc., for grant funds in the amount of \$76,000 for the 2012 Summer Day Camp Program.
 - 2. Accept an amendment to an agreement with the Harris County Community Services Department to add Recovery Act Community Development Block Grant funds in the amount of \$217,483 to the Mary Eleanor/Mary Frances Subdivision Sanitary Sewer System Project.
- j. Request by **Commissioner of Precinct 3** for authorization to accept grant funds in the amount of \$18,750 from the Apache Foundation to acquire 2,500 trees to be planted in various Precinct 3 parks in connection with the Apache Foundation Tree Grant Program.

21. Fiscal Services & Purchasing

a. Auditor

- 1. Request for approval of audited claims, including final payments to:
 - a. D&W Contractors, Inc., for paving and drainage improvements to serve Genoa-Red Bluff Road from Red Bluff Road to Fairmont Parkway in Precinct 2.
 - b. Manhattan Construction Company for construction manager at risk services for construction of a security perimeter structure around Reliant Stadium for Public Infrastructure.
 - c. Piping and Corrosion Specialties, Inc., for cathodic protection system improvements at Chimney Rock Road in the Brays Bayou watershed for the Flood Control District.
 - d. Spring Equipment Company, Inc., for general repairs on White Oak Bayou for the Flood Control District.
 - e. Stripes & Stops Company for paint striping of various roads in the Spring Camp area in Precinct 4.
- 2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.

b. Treasurer

Transmittal of a report of monies received and disbursed for January 2012.

c. Tax Assessor-Collector

- 1. Request for approval of a resolution honoring Andrea Martinez on the occasion of her retirement.
- 2. Request for approval of tax refund payments.

d. **Purchasing**

- 1. Request for approval of projects scheduled for advertisement:
 - a. All risk property insurance for the county.
 - b. Janitorial and household products and related items for the county.
- 2. Transmittal of changes in contracts with:
 - a. Kurz & Co., Inc., for fresh bakery products for the Sheriff Department's jail facilities, resulting in an addition of \$6,036 to the contract amount (11/0247).
 - b. G&C Building Maintenance Services, Inc., for janitorial services for various community centers in Precinct 2, resulting in an addition of \$3,615 to the contract amount (09/0245).

3. Recommendation that awards be made to:

- a. Weiser Security Services, Inc., low bid in the amount of \$2,796,632 for facility security services for the county for the period of May 1, 2012-April 30, 2013, with four one-year renewal options, and approval of bonds.
- b. JMJ Organics, Ltd., lowest complete bid in the amount of \$269,320 for bedding soil, mulch, and related items for the county for the period of May 1, 2012-April 30, 2013, with four one-year renewal options.
- c. Texas Inter-Faith Management Corporation only proposal received for scattered site leasing management services for Community Services for the period of April 1, 2012-March 31, 2013, with four one-year renewal options, and for the County Judge to execute the agreement.
- d. OM Performance, Inc., dba Persys Medical, lowest priced proposal for automated external defibrillator, cardiopulmonary resuscitation, first aid, and blood borne pathogen training classes for the county for the period of March 27, 2012-March 26, 2013, with four one-year renewal options, and for the County Judge to execute the agreement.

4. Request for approval of renewal options with:

- a. Clear Ventures, Inc., dba CAM Environmental Services, for lead-based paint assessment, inspection, testing, and reporting services for Public Health Services and Community Services for the period of June 21, 2012-June 20, 2013 at a cost of \$187,550.
- b. Unifirst Corporation for uniform rental, laundry, and maintenance services for Facilities & Property Management for the period of May 1, 2012-April 30, 2013 at a cost of \$44,000.
- c. Custom Hardware Engineering & Consulting, dba CHE Consulting, Inc., for IBM mainframe processor maintenance services for Information Technology for the period ending March 23, 2013 at a cost of \$81,358.
- d. Vector Disease Control, Inc., for mosquito control aerial spraying services for Public Health Services for the period of June 1, 2012-May 31, 2013 at a cost of \$200,000.
- e. Willis Group, LLC, for maintenance and support of the document management system for Public Health Services for the period of April 5, 2012-April 4, 2013 at a cost of \$13,429.
- f. Hart Intercivic, Inc., for electronic voting equipment battery packs for the County Clerk for the period of May 1, 2012-April 30, 2013 at a cost of \$11,000.
- g. Lone Star Uniforms, Inc., for uniforms and related items for the Commissioner of Precinct 3 for the period of July 12, 2012-July 11, 2013 at a cost of \$32,000.
- h. Infrastructure Corporation of America for facility maintenance services for the Toll Road Authority for the period of May 1, 2012-April 30, 2013 at a cost of \$2,626,354, and execution of bonds.
- i. Houston Alternator, Inc., for alternators, starters, generators, and related items for the county for the period of June 1, 2012-May 31, 2013 at a cost of \$35,425.
- j. The Ohmstede Group, Inc., dba Coin Copiers, for coin-operated photocopiers and related items with estimated revenue in the amount of \$17,000 for the period of April 1, 2012-March 31, 2013.

- 5. Request for authorization to extend agreements with:
 - a. GAC Systems, Inc., dba COMSPECIALTY, for Class I, Item 2; HTIS, Inc., Class I, Items 1 and 3; and WalkerCom, Inc., Class I, Item 4 and Class II, Items 1-11 for labor and/or parts for PBX, electronic key/hybrid telephone systems, voice mail, elevator telephone, automatic call distribution and miscellaneous items, and related equipment for the county for the period of April 1-May 31, 2012, or until a new contract is in place.
 - b. Waste Management of Texas, Inc., for Items 1.a, 2.a-c, 3.b-c, 4.a-d, and 5.a; Greenhouse Road Landfill, LP, Item 3.a; and Delta Waste Services, LP, dba Lone Star Recycling & Disposal Facility, Items 1.b, 5.b, and 6.a for landfill services to accept Type IV, non-putrescible, non-compacted solid waste for the county for the period of April 1-June 30, 2012, or until a new contract is in place.
 - c. Hill & Hill Exterminators, Inc., for pest control services and related items for the county for the period of April 1-June 30, 2012, or until a new contract is in place.
- 6. Request for authorization to purchase from Dell Marketing, LP, Microsoft products for the county in the amount of \$3,025,976 for the period of April 1, 2012-March 31, 2013, with two one-year renewal options, subject to execution of the agreement.
- 7. Request for the County Judge to execute documents to permit the assignment of two contracts effective February 27, 2012 from ADA Resources, Inc., as assignor, to Sun Coast Resources, Inc., as assignee, for vehicle and other lubricants and related items for the county for the period of May 1, 2012-April 30, 2013.
- 8. Request for the County Judge to execute interlocal agreements with the:
 - a. Harris County Hospital District in the amount of \$30,000 for administrative assistance and management of Class D pharmacies for Public Health Services for the period of April 1, 2012-March 31, 2013.
 - b. Harris County Hospital District in the amount of \$200,000 for technical assistance and consultation services related to electronic health records for The University of Texas Health Science Center at Houston on behalf of its Gulf Coast Regional Extension Center for the period ending January 27, 2013.
 - c. Baylor College of Medicine in the amount of \$120,300 for medical services at certain Public Health Services clinics for the period ending February 28, 2013.
- 9. Request for approval of sole source exemptions from the competitive bid process for:
 - a. BMC Software, Inc., in the amount of \$103,350 for BMC proprietary software maintenance services for Information Technology for the period of March 31, 2012-March 30, 2013.
 - b. VOTEC Corporation in the amount of \$121,773 for software warranty and support services for the voter registration systems for the Tax Assessor-Collector for the period of April 10, 2012-April 9, 2013.

- c. Carrier Commercial Service in the amount of \$65,324 for a maintenance agreement for the county's central plant equipment for the period of May 1, 2012-April 30, 2013.
- d. Applied Biosystems in the amount of \$1,124,000 for proprietary products, service, and maintenance of Applied Biosystems genetic analyzers for the Institute of Forensic Sciences.
- e. Phonoscope, Inc., in the amount of \$105,840 for additional ethernet circuits to six library locations for the period of June 1, 2012-May 31, 2013, with four one-year renewal options, and for the County Judge to execute the amendment to the agreement.
- f. Compuware Corporation in the amount of \$25,000 for software licenses and maintenance services for mainframe software programs for Information Technology for the period of April 1, 2012-March 31, 2013.
- Request for authorization for a list of county surplus, confiscated property, and recyclable materials to be sold at internet auction, and for disposal of unsold surplus items.
- 11. Request for authorization to delete certain property from the inventories of Facilities & Property Management and the Constable of Precinct 5.
- 12. Transmittal of notice of receipt of funds in the total amount of \$91,262 from the sale of surplus and confiscated property through the county's internet public surplus online auction and Houston Auto Auction for the period of February 1-29, 2012.
- 13. Transmittal of bids and proposals for advertised jobs that were opened March 19 and 26, 2012 by the Office of the Purchasing Agent, and request for approval of recommendations for disposition.

22. Commissioners Court

a. County Judge

- 1. Request for approval of resolutions designating:
 - a. April 2012 as Child Abuse Prevention Month.
 - b. April 2012 as Crime Stoppers of Houston Safe Child Initiative Month.
 - c. April 17-18, 2012 as Harris County Employees' Spring Blood Drive Days.
- 2. Request for authorization to extend two Homeland Security Program grant-funded manager and assistant manager positions through August 23, 2013.
- 3. Request for authorization to enter into a sub-grantee award agreement with APM Terminals in the amount of \$1,394,813 in connection with the FY 2011 Port Security Grant Program.

- 4. Request for authorization to renew a contract with LAZ Parking for lease of parking spaces in the Congress Plaza garage at a monthly rate of \$700 for the period of March 1, 2012-February 28, 2013.
- 5. Request by the Office of Homeland Security & Emergency Management for approval of an agreement with the Harris County Sports & Convention Corporation to allow the county to use a portion of Reliant Park as a medical unit and for veterinary care of pets prior to and after a hurricane.

b. Commissioner, Precinct 1

- 1. Request for authorization for Dow II North Houston National Little League, Sheldon Little League, and Sagemont-Beverly Hills Little League to host opening day ceremonies at Dow II, Sheldon, and El Franco Lee parks on March 24 and 31, 2012.
- 2. Request for authorization for the South Belt Spectacular Committee and Southeast Volunteer Fire Department to conduct a BBQ cook-off fundraiser May 3-5, 2012 at El Franco Lee Park.
- 3. Request for authorization to install signs prohibiting overnight parking of commercial motor vehicles in the Greenbriar Colony Subdivision.

c. Commissioner, Precinct 2

- 1. Request for approval of concession stand prices for various organizations for the period ending April 30, 2013.
- 2. Request for authorization to deactivate and delete nine cellular phones from the department's inventory.

d. Commissioner, Precinct 3

- 1. Request for authorization to accept checks from:
 - a. Larry C. Malone in the amount of \$160 for driveway improvements from McSwain to the Precinct 3 boundary for the Kluge Road project.
 - b. George Bollinger in the amount of \$420 for driveway improvements from Spring Cypress to Huffmeister for the Skinner Road project.
 - c. James O. Morton in the amount of \$1,871 for driveway improvements from Porter to Williamette Way for the Morton Ranch Road project.
- 2. Request for approval of a concession stand price list for the Cypress Historical Society.
- 3. Request for approval of two operator positions and a temporary caretaker position.

- 4. Request for the County Judge to execute Adopt a County Road Program agreements with:
 - a. Knights of Columbus Council No. 8771 for cleanup along the roadsides of Huffmeister Road from Fleur De Lis Boulevard to Cypress North Houston Road for the period of April 1, 2012-March 31, 2013.
 - b. All Star Martial Arts & Fitness for cleanup along the roadsides of Huffmeister Road from Spring Cypress Road to Telge Road for the period of April 1, 2012-March 31, 2013.
 - c. All Star Martial Arts & Fitness for cleanup along the roadsides of Telge Road from the Precinct 3 county line to Huffmeister Road for the period of April 1, 2012-March 31, 2013.

e. Commissioner, Precinct 4

- 1. Request for the County Judge to execute an agreement with One Helmet Can Save One Life for cleanup along the roadsides of South Houston Avenue from Will Clayton Parkway to Atascocita Road in connection with the Adopt a County Road Program for the period of April 1, 2012-March 31, 2013.
- 2. Request for authorization for the Mercer Society to hold an auction and evening dinner, sell tickets, and serve alcoholic beverages at the Mercer Arboretum and Botanic Gardens on the corrected date of May 5, 2012.
- 3. Transmittal of notice of traffic sign installations.

23. Miscellaneous

- a. Transmittal of petitions filed with the 164th and 234th District Courts and U.S. District Court.
- b. Request by the Executive Board of the Justice Information Management System for approval of amendments to the Harris County Integrated Justice System management agreement to empower the board in collaboration with the Harris County Chief Information Officer to establish and manage a strategic direction for justice technology.
- c. Transmittal of letters of notice from Coveler & Katz, P.C., concerning sales tax elections to be held on May 12, 2012 in Harris County Emergency Services Districts Nos. 15, 17, and 29.
- d. Request by the Harris County Sports & Convention Corporation that the court authorize renewal of an agreement with AON Risk Services Southwest, Inc., for Reliant Park property insurance at a total cost of \$2,999,263.

II. Emergency/supplemental items

III. Public Hearings

- 1. Request by Public Health Services for a public hearing to consider and adopt amendments to the rules for regulation of food establishments in unincorporated areas of the county.
- 2. Request by the County Attorney for a public hearing to consider implementation of the changes in boundaries of county election precincts resulting from federal litigation involving the redistricting of Harris County Commissioner Precincts, and U.S. Representative, Texas State Representative, Texas State Senator, and Texas State Board of Education districts.

IV. Executive Session

Request by the County Judge for an executive session for consideration and possible approval of the:

- 1. Appointment of Christopher Gilbert, P.E., to the Harris County Flood Control Task Force for a term ending March 31, 2014.
- 2. Reappointments of Sal Esparza, Eduardo Honold, and Lynn Lumsden to the Houston-Galveston Area Council's Gulf Coast Workforce Board for terms ending March 31, 2014.
- 3. Appointment of Dr. M. Renee Valdez, M.D., Ph.D., to replace Mae McMillan on the Mental Health & Mental Retardation Authority of Harris County Board of Trustees for a term ending March 31, 2014.

V. Appearances before court

1. 3 minutes

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

2. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court

County Judge Commissioners (4)

Services

Public Infrastructure
Budget Management
Legislative Relations
Information Technology
Facilities & Property Management
Public Health Services
Pollution Control Services
Community Services
County Library
Youth & Family Services

Fiscal Services & Purchasing

Auditor
Treasurer
Tax Assessor-Collector
Purchasing

Administration of Justice

Constables (8)

Sheriff

Sheriff's Civil Service Fire Marshal

Institute of Forensic Sciences

County Clerk

District Clerk

County Attorney

District Attorney

Public Defender

Community Supervision & Corrections

Pretrial Services

Justices of the Peace (16)

County Courts (19)

Probate Courts (4)

District Courts (59)

Courts of Appeals (2)

17 18 19 20 21 22 23 22 23 24 25 26 27 28

24 25 26 27 28 29 30 29 30 31

Tax Assessor-Collector

Elected
Appointed

Calendar 2012

January	February	March	April	May	June	
S M T W T F S	S M T W T F S	S M T W T F S	SMTWTFS	S M T W T F	S SMTWTF S	S
1 2 3 4 5 6 7	1 2 3 4	1 2 3	1 2 3 4 5 6 7	1 2 3 4	5 1 2	2
8 9 10 11 12 13 14	5 6 7 8 9 10 11	4 5 6 7 8 9 10	8 9 10 11 12 13 14			9
15 16 17 18 19 20 21	12 13 14 15 16 17 18	11 12 13 14 15 16 17	15 16 17 18 19 20 21	13 14 15 16 17 18 1	9 10 11 12 13 14 15 16	
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29 30 31	26 27 28 29	25 26 27 28 29 30 31	29 30	27 28 29 30 31	24 25 26 27 28 29 30)
July	August	September	October	November	December	

July	August	September	October	November	December
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8 9 10 11 12 13 14	5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13	4 5 6 7 8 9 10	2 3 4 5 6 7 8
15 16 17 18 19 20 21	12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20	11 12 13 14 15 16 17	9 10 11 12 13 14 15
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Calendar 2013

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Culchaul 2018				
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1 2 3 4 5	1 2	1 2 1 2 3 4 5 6	1 2 3 4	1
6 7 8 9 10 11 12	3 4 5 6 7 8 9 3	4 5 6 7 8 9 7 8 9 10 11 12 13	5 6 7 8 9 10 11 2 3 4 5 6 7	8
13 14 15 16 17 18 19	10 11 12 13 14 15 16 10 1	11 12 13 14 15 16 14 15 16 17 18 19 20	12 13 14 15 16 17 18 9 10 11 12 13 14 1	5
20 21 22 23 24 25 26	17 18 19 20 21 22 23 17 1	18 19 20 21 22 23 21 22 23 24 25 26 27	19 20 21 22 23 24 25 16 17 18 19 20 21 2	22
27 28 29 30 31	24 25 26 27 28 24 2	25 26 27 28 29 30 28 29 30	26 27 28 29 30 31 23 24 25 26 27 28 2	29
	31		30	
July	August Septe	tember October	November December	
S M T W T F S	S M T W T F S S N	M T W T F S S M T W T F S	S M T W T F S S M T W T F	S
1 2 3 4 5 6	1 2 3 1	2 3 4 5 6 7 1 2 3 4 5	1 2 1 2 3 4 5 6	7
7 8 9 10 11 12 13	4 5 6 7 8 9 10 8	9 10 11 12 13 14 6 7 8 9 10 11 12	3 4 5 6 7 8 9 8 9 10 11 12 13 1	4
14 15 16 17 18 19 20	11 12 13 14 15 16 17 15 1	16 17 18 19 20 21 13 14 15 16 17 18 19	10 11 12 13 14 15 16 15 16 17 18 19 20 2	21

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HARRIS COUNTY PRECINCT BOUNDARIES

